

## WEEKLY STORM WATER POLLUTION PREVENTION TRAINING OF SUB-CONTRACTORS BY SUPERINTENDENT SUBJECT HANDOUT

### Construction General Permit (CGP)

TO BE PLACED IN TRAINING APPENDIX L WITH THE FORM  
INCLUDED SIGNED BY SUB-CONTRACTORS

### Recordkeeping Requirements

Projects registered with the State Water Board shall retain records of all storm water monitoring information and copies of all reports (including Annual Reports) for a period of at least three years. All records should be kept on-site while construction is ongoing. These records include:

- ◇ The date, place, time of facility inspections, sampling, visual observation (inspections), and/or measurements, including precipitation.
- ◇ The individuals who performed the facility inspections, sampling, visual observation (inspections), and or measurements.
- ◇ The date and approximate time of analyses.
- ◇ The individuals who performed the analyses.
- ◇ A summary of all analytical results from the last three years, the method detection limits and reporting units, the analytical techniques or methods used, and the chain of custody forms.
- ◇ Rain gauge readings from site inspections;
- ◇ Quality assurance/quality control records and results.



- ◇ Non-storm water discharge inspections and visual observation (inspections) and storm water discharge visual observation records.
- ◇ Visual observation and sample collection exception records.
- ◇ The records of any corrective actions and follow-up activities that resulted from analytical results, visual observation (inspections), or inspections.

